



**STATEMENTS**

A statement of your Christian faith and experience and why you wish to enrol your child at Manukau Christian School. If you are not a Christian, then just a statement on why you wish to enrol your child in a Christian school.

**Father:** \_\_\_\_\_

\_\_\_\_\_

**Mother:** \_\_\_\_\_

\_\_\_\_\_

**All International Students enrolled at Manukau Christian School must have Health and Medical Insurance.**

- Does the International Student (named above) have sound health?    Yes    No

**Medical Insurance is a condition on your student visa. Proof of medical insurance cover IN ENGLISH must be supplied.**

The website <https://www.scti.co.nz/international-student> may be helpful.

Medical Insurance details **checked** and **photocopied**

**Emergency Contact Procedures** completed

**Medical Details (in NZ if available otherwise country of origin)**

Name of Doctor: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Please tick boxes below if you suffer from any of the following medical conditions:

- Asthma     Back/neck problems     Diabetes     Epilepsy     Bee/wasp stings     Heart  
 Hepatitis A or B     Glandular fever     Migraines     Medication     Food     Other

Details of Other: \_\_\_\_\_

If you have a medical condition that requires medication, please leave a supply with the office e.g. antihistamines for bee/wasp stings or medication for migraines etc.

**Manukau Christian School expects to be able to meet the learning needs of children enrolled at the school.**

Understanding of **spoken** English:    Excellent    Very Good    Good    Fair    None  
(Please circle one)

- Does the International Student have any special learning or behavioural needs?  
Yes    No

Details: \_\_\_\_\_

**I have been informed about and received a summary of the Code of Practice for International Students:**

Yes    No

**I have received a copy of the Student Handbook and understand the Circumstances of Termination:**

Yes    No

Copy of Summary Code in **Student Handbook**

Circumstances of Termination in **Student Handbook**

<p><b>Any other relevant information/notes that will assist us with your child:</b></p>	
<p><b>I have received a copy of the Prospectus, Appendix for International Students, International Student Handbook and policies (including Fees Refund Policy) relevant to International Students and have read and understood them:</b></p> <p>Yes      No</p>	<p>Prospectus <input type="checkbox"/></p> <p>Appendix <input type="checkbox"/></p> <p>Complaints Procedures in Student Handbook <input type="checkbox"/></p>
<ul style="list-style-type: none"> <li><i>I have read, understood and accept the policies, including the Refund and Fee Protection Policy, conditions of enrolment, rules and procedures regarding International Students at Manukau Christian School and agree to abide by them.</i></li> <li><i>I agree that all disputes will be dealt with in accordance with New Zealand law.</i></li> <li><i>I confirm all the information contained in this application is true and correct to the best of my knowledge and belief.</i></li> <li><i>I will inform the school if there are any changes to the details of this application.</i></li> <li><i>In case of an Accident or Emergency: If the school cannot contact you, or if the illness is serious, a staff member may need to take your son/daughter to an A&amp;E Clinic. If hospitalisation is required an ambulance may need to be called which may be the parents' expense. I give my permission for the school to make such arrangements as are necessary for the treatment of my son/ daughter in an emergency and agree to meet any costs incurred. I indemnify the school of all liability with respect to my child should an accident, sickness or misfortune occur.</i></li> </ul> <p><b>Parent/Designated Caregiver Name and Surname:</b> _____</p> <p><b>Signature:</b> _____      <b>Date:</b> _____</p>	<p><b>Student Handbook and Parent Handbook</b> <input type="checkbox"/></p> <p>Provided (school rules)</p>
<p>Manukau Christian School agrees to provide tuition and pastoral care support (in accordance with the <b>Code of Practice for the Pastoral Care of International students</b>) for:</p> <p>Name: _____ commencing ___/___/___ for a period of _____.</p> <p>Signature: _____ Date ___/___/___</p> <p>on behalf of Manukau Christian School Trustboard.</p> <p>Stamp:</p> <p><b>This document, including Policies for International Students, forms the Contract</b></p>	<p>Application approved <input type="checkbox"/></p> <p>Copy of Signed Contract to Applicant <input type="checkbox"/></p> <p>Emergency Contact Procedures <b>completed AND photocopied</b> <input type="checkbox"/></p>
<p><b>Tuition fees are: \$ _____ per term or \$ _____ per annum (inc GST)</b></p> <p><b>Application Fee: \$75      Enrolment Fee: \$ _____</b></p> <p>Period of tuition: Start _____ Finish _____</p> <p>Fees Paid: \$ _____ Received by: _____ Date: _____</p>	<p>Paid in full <input type="checkbox"/></p> <p>Receipt issued <input type="checkbox"/></p> <p>Offer of place issued <input type="checkbox"/></p>

# CONTRACT OF ENROLMENT: International Fee Paying Students

## ENROLMENT

- Enrolment is subject to availability of places within Manukau Christian School.
- The Principal shall have absolute discretion as to which children he shall enroll. He will be guided by the statements as stipulated in the School Prospectus under "Enrolment Guidelines."
- Parents are familiar with the "Enrolment Conditions" as found in the School Prospectus.
- Parents have read and accept the conditions and statements of belief detailed in the School Prospectus and Student Handbook.
- Enrolment becomes a binding contract when a place has been reserved and payment has been made.

## ENROLMENT FEE

- This is a once-off payment only. If you extend your period of stay, no additional fee is paid.

## PAYMENT

- All fees must be paid in full before the start of each term.

## PAYMENT OPTIONS

- Fees can be paid by :
  - Credit Card
  - Cheque made payable to Manukau Christian School
  - Bank draft mailed to our postal address of P O Box 75-623, Manurewa, Auckland, New Zealand.
  - Electronic transfer from your bank to our bank account: Manukau Christian School 12-3615-0014533-01, ASB Bank, Auckland, NEW ZEALAND.

## ATTENDANCE

- Students are asked to be punctual and to behave in a responsible manner. If your behaviour is unacceptable, you may be asked to leave, in which case, no course fees will be refunded.
- Attendance to all classes is required. Please notify the school if you are away/unable to attend class, failing which the NZ Immigration Department may be contacted.

## TRANSFER OF FEES

Course fees cannot be transferred to any other student.

## CANCELLATION

- I have read and understand the Refund Conditions as outlined in the School Prospectus.

## LIABILITY

- The Christian Schools of Auckland Charitable Trust cannot be held responsible for damage, loss or injury incurred within the School or on an excursion. We strongly advise adequate medical and travel insurance.
- The Christian Schools of Auckland Charitable Trust shall under no circumstances be liable to any student or person for direct or indirect or consequential loss or damage of any kind arising out of or attributable to any breach by the Academy of its obligations under the Contract of Enrolment.
- The Christian Schools of Auckland Charitable Trust reserves the right to change courses, starting dates and fees without prior notice.
- The Christian Schools of Auckland Charitable Trust shall not be liable if, for any reason, the published courses cannot be offered due to insufficient students or unavailability of staff.

# ENROLMENT COVENANT

## Philosophical Commitment

### Final Authority for Matters of Belief and Conduct

Our statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of MCS's faith, doctrine, practice, policy and discipline, our Trustboard is MCS's final interpretive authority on the Bible's meaning and application.

### Spiritual

I desire Christian schooling for my child because I recognise that before God I am responsible for my child's education. I understand that the Statement of Faith and the Statement on Marriage, Gender and Sexuality as outlined in the Prospectus will be the foundational basis of the school's doctrinal biblical position

### Moral

I agree with and abide by the school rules, particularly those of moral standards involving dress, discipline and social relationships. Further, I will endeavour to maintain an atmosphere in the home that is consistent with that at the school.

I understand that the Biblical method of discipline involves both internal attitude correction as well as external correction. I desire that my child be confronted for attitude problems, realising that these cause behavioural problems, often of a moral nature. For serious behaviour problems discipline is by way of suspension and/or expulsion.

### Educational

I understand that the school's philosophy of Christian education requires a formal time of participating with my child in school tasks at home, and I will commit to do this.

**DECLARATION:** I UNDERSTAND AND ACCEPT THE CONDITIONS OF ENROLMENT AND ENROLMENT COVENANT OUTLINED ON THIS FORM.

Name and Surname: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Manukau Christian School** is a ministry of the Christian Schools of Auckland Charitable Trust.

## CODE OF PRACTICE FOR THE PASTORAL CARE OF INTERNATIONAL STUDENTS

The Christian Schools of Auckland Charitable Trust has agreed to observe and be bound by The Education (Pastoral Care for International Students) Code of Practice 2016 published by the NZQA. Copies of the Code are available on request from this institution or from the New Zealand Qualifications Authority website at [www.nzqa.govt.nz/providers-partners/education-code-of-practice/](http://www.nzqa.govt.nz/providers-partners/education-code-of-practice/) **Health and Travel Insurance:** Most students are not entitled to publicly funded health services while in New Zealand unless they are: a resident or citizen of Australia; or a national of the United Kingdom in New Zealand; or the holder of a temporary permit that is valid for two years or more. If you do not belong to one of these special categories and you receive medical treatment during your visit, you will be liable for the full costs of that treatment. We strongly recommend that you have insurance that will cover the cost of medical treatment in New Zealand for the duration of your stay in New Zealand. We also strongly recommend that you obtain insurance to cover your travel to and from New Zealand. **Immigration:** Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>